



P.O Box 171, Junction City, OR 97448 www.jchmhabitat.org 541-998-9548

Family Partnership Application

Section 1: Applicants

Applicant 1:

Name: _____

Age _____ Date of Birth _____ Gender _____

Married Separated Unmarried (include single, divorced or widowed)

Social Security Number: _____

By providing your social security number you are authorizing us to obtain a credit report and criminal background check.

Phone Number: _____

Email: _____

Current Address: _____

How long have you lived at this address? _____

Mailing address (if different from above) _____

Landlord's name, address, email address, and telephone number:

If you have lived at your current address for less than one year, what was your previous address and how long did you live there?

Applicant 2:

Name _____

Age _____ Date of Birth _____ Gender _____

Married Separated Unmarried (include single, divorced or widowed)

Social Security Number: _____

By providing your social security number you are authorizing us to obtain a credit report and criminal background check.

Phone Number: _____

Email: _____

Current Address (if different from Applicant 1): _____

How long have you lived at this address? _____

Mailing address if different from above: _____

Landlord's name, address, email address, and telephone number:

If you have lived at your current address for less than one year, what was your previous address and how long did you live there?

Section 2: Dependents

List names, dates of birth (DOB), and gender of the dependents who will live with you more than 50% of the time.

Applicant 1's dependents:

Name _____ DOB _____ Gender _____

Name _____ DOB _____ Gender _____

Name _____ DOB _____ Gender _____

Name _____ DOB _____ Gender _____

Applicant 2's dependents (if not listed above):

Name _____ DOB _____ Gender _____

Name _____ DOB _____ Gender _____

Name _____ DOB _____ Gender _____

Name _____ DOB _____ Gender _____

Dependents of additional applicants (not listed as Applicant 1 or 2's dependents) should be listed on an additional application form.

Section 3: Employment Information

Applicant 1:

Name and Address of Current Employer (use a separate page to list additional employers)

Monthly Gross Income _____ Years with this employer? _____

If you have been working at your current job for less than a year, please complete the following information:

Name and Address of Previous Employer

Monthly Gross Income _____ Years with this employer? _____

Applicant 2:

Name and Address of Current Employer (use a separate page to list additional employers)

Monthly Gross Income _____ Years with this employer? _____

If you have been working at your current job for less than a year, please complete the following information:

Name and Address of Previous Employer

Monthly Gross Income _____ Years with this employer? _____

Section 4: Monthly Income

	Applicant 1	Applicant 2
Gross employment (before deductions)		
Pension Income		
SSI ¹		
Disability ¹		
Social Security ¹		
Spousal Support ²		
Child Support ²		
Other ³		
Total		

For additional applicants, please use an additional Application Form and attach it to the application. All information is required for all applicants. ***All applicants whose income is considered will be on the title and subject to the same review.***

¹For SSI, Disability, or Social Security income, please provide the most recent benefits award letter.

²Spousal support and child support will be included as income, unless it is unreliable.

³What is the source of this additional income? How long can you expect it to continue?

Section 5: Monthly Bills

Provide totals for ALL applicants. ***Please provide copies of two months of all bills.***

Rent _____

Electric/Gas _____

Child Support _____

Alimony/Spousal Support _____

Job-Related Expenses _____

Total _____

Additional monthly bills. (Please note that loan payments are listed on the following page.)

Loan Payments

Loans	Payment To:	Monthly Payments	Balance Due	Time Left on Loan
Car Loan				
Car Loan				
Credit Card				
Credit Card				
Credit Card				
Credit Card				
Credit Card				
Student Loans you are paying				
Student Loans Deferred				
Tires				
Furniture Rental/ Loan/Rent-To-Buy				
TV, Computer				
Loans from Banks/ Credit Unions				
Medical				
"Payday" or short term loans				
Loans from friends or family				
Other				
Other				
Other				
Total				

Section 6: Source of Closing Costs

You will need \$1000-\$2000 for closing costs (related to the purchase of your house) and moving expenses. What will be the source of this money? If you borrow it, from whom will you borrow it and how will you repay it?

Section 7: Assets – List for each applicant. Include two months most recent statements, all pages, for each account. List additional accounts on a separate sheet of paper.

Name of Banking Account Holder: _____

Name and Address of Bank, Savings and Loan, Credit Union or Other Institution

Account Type: Checking _____ Savings _____ Money Market _____ CD _____

Account Number: _____ Balance _____

Name of Banking Account Holder: _____

Name and Address of Bank, Savings and Loan, Credit Union or Other Institution

Account Type: Checking _____ Savings _____ Money Market _____ CD _____

Account Number: _____ Balance _____

Name of Banking Account Holder: _____

Name and Address of Bank, Savings and Loan, Credit Union or Other Institution

Account Type: Checking _____ Savings _____ Money Market _____ CD _____

Account Number: _____ Balance _____

List assets you own *WITHOUT* a loan payment. If you have assets *WITH* a loan, please list them in Section 5, page 7.

Do you own a boat? _____ Type _____ Value _____

Do you own a mobile home? _____ Type _____ Value _____

Do you own a car? _____ Make & Year _____ Value _____

Do you own another car? _____ Make & Year _____ Value _____

Stocks & Bonds? _____ Type _____ Value _____

IRA/401K/etc.? _____ Type _____ Value _____

House? _____ Location _____ Value _____

Property? _____ Location _____ Value _____

Section 8: Present Housing Conditions

Describe the house/apartment in which you currently live.

Number of Bedrooms: (please circle) 1 2 3 4 5

Other rooms: Kitchen _____ Bathroom (how many?) _____ Living Room _____

Dining Room _____ Other Rooms (Please describe) _____

If you rent a house, apartment, or mobile home what is your monthly rent payment?

If you own a mobile home and rent space, what is the monthly space rent payment?

If you own your residence, what is your monthly mortgage payment?

If you are purchasing a mobile home, what is your monthly payment (not including space rent)?

Please attach a statement verifying this amount.

Unpaid balance on mortgage or mobile home purchase contract? _____

Years remaining on mortgage or contract? _____

Habitat for Humanity works to address those who are living in housing that has structural issues, that is unsafe or overcrowded, or is cost burdening to families. Please describe the condition of your current home and how it is inadequate or substandard housing:

Section 9: Willingness to Partner

To be considered for a Habitat home, you and your family must be willing to complete 500 “sweat equity” hours. Sweat equity is the term we use to describe your work on any Habitat-approved project, including construction of your house, other families’ houses, attending required workshops, office work, or a variety of other tasks.

Are you willing to complete the required sweat equity hours?

Applicant 1: Yes _____ No _____

Applicant 2: Yes _____ No _____

Section 10: Declarations

If *any* applicant can answer “Yes” on questions A-E or “No” on question F, please explain below and indicate which applicant(s) are involved.

- A. Do you have any debt because of a court decision against you? Yes No
- B. Have you been declared bankrupt within the last three years? Yes No
- C. Have you had property foreclosed on in the past seven years? Yes No
- D. Are you currently involved in a lawsuit? Yes No
- E. Have you been ordered to pay child support or alimony? Yes No
- F. Are you a U.S. citizen or permanent resident? Yes No

Section 11: Authorization and Release

I understand that by filing this application, I am authorizing Junction City/Harrisburg/ Monroe Habitat for Humanity to evaluate my actual need for a Habitat house, my ability to repay the low- or no-interest loan and other expenses of homeownership, and my willingness to be a partner family.

I understand that the evaluation will include personal visits, a credit check, and employment, rental history, public benefits and banking verifications.

I have answered all questions on this application truthfully. I understand that if I have not answered the questions truthfully, my application may be denied, and that if I have already been selected for family partnership, I may be de-selected on the basis of a fraudulent application.

The original or a copy of this application will be retained by JCHM Habitat for Humanity according to its document retention policy, even if the application is not approved.

I also understand that Habitat for Humanity screens all applicant families on the sex offender registry and that by completing this section, I am submitting myself to such an inquiry. I further understand that by completing this application, I am submitting myself to a criminal background check.

I authorize Habitat for Humanity to verify my employment, my banking status, my rental history and my public benefits. Further, I authorize Habitat for Humanity to run a credit check and a background check, which includes criminal and sexual offenses.

Print Name of Applicant 1 _____ Date _____

Signature of Applicant 1 _____

Print Name of Applicant 2 _____ Date _____

Signature of Applicant 2 _____



Equal Housing Opportunity statement: We are pledged to the letter and spirit of U.S. policy for the achievement of equal housing opportunity throughout the nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status or national origin.